

**P & Z MEETING  
CITY OF NEW MELLE, ST. CHARLES COUNTY, MISSOURI  
September 13, 2011**

**CALL TO ORDER**

The P & Z Commission Meeting of the City of New Melle was held on Tuesday, September 13 , 2011 at 7:00 P.M. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, Missouri.

**ROLL CALL**

Present were Mayor, Ernest Arteaga, Roger Brink, Rich Kern, Pete Schepis, Janet Karase

**NEW BUSINESS**

- 1) **Paving:** Concrete or asphalt is required for ADA parking and should be up to the discretion of the Planning and Zoning members for special considerations; A motion was made and all agreed to send to the Board of Aldermen for approval. amending 405.595.
- 2) **Mayor Arteaga requested :** all subjects discussed at Planning and Zoning to follow the below parameters
  - a. tabled
  - b. assigned to:
  - c. approved and sent to BOA.
- 3) **Animal zoning:** If zoned commercial 1 acre minimal: Any farm animal has to be zoned agricultural and 1 acre minimal: All present agreed to send to the Board of Alderman for approval.
- 4) **Grandfather clause not written and defined:** Insertion of a clause in our code book indicating changes not conforming to our present codes.
- 5) **Contact list:** A list of BOA and P&Z members was distributed with phone numbers and addresses. I would suggest emails to be added as well.
- 6) **Update Code book-**Copy 1 current book from everybody to have a copy and eliminate the older versions.
- 7) Please inform Mayor Arteaga if you are going to be absent from any meetings.
- 8) It was suggested Planning & Zoning be kept in the loop with Board of Aldermen for any decision making or modifications.
- 9) **Zoning Map Review-**Rich Kirn and Roger Brink volunteered for this huge undertaking. They will verify zoning and correct it on the map.

All permits were reviewed by BobBarclay and the Omaha list does not fit here in New Melle. Plan of Action: Utilizing the permits from Foristell and new GBA list is more user friendly. Utilizing the ICC to estimate per sqare footage.

Permits-To be reviewed by Robert Barclay-Building Inspector

All permits including:

Building permits fees

Electrical permit fees

Plumbing permit fees

Mechanical Air conditioning and Air Distribution fees

Sign permit fees

**It was suggested Planning and zoning members should have copies of mapping for zoning.**

**ADJOURNMENT**

Pete made a motion to adjourn the meeting and was seconded by Rich Kern. The meeting was adjourned at 9:00 PM.